

Business Excellence with Lean 5S

6-8 HOURS VIRTUAL AND ON-SITE (5S Content delivery)

6-8 HOURS ON-SITE (5S Work Area Implementation – OPTIONAL)

OVERVIEW

Achieving business excellence within a company comes from optimizing a work environment to deliver desired goods and services. Lean 5S is a workplace organization method that uses a list of five Japanese words: seiri, seiton, seisō, seiketsu, and Shitsuke; which have been translated as "sort", "set in order", "shine", "standardize", and "sustain". The methodology describes how to organize a workspace for efficiency and effectiveness by identifying and storing the items used, maintaining the area and items, and sustaining the new organizational system. The decision-making process usually comes from a dialogue about standardization, which builds understanding among employees of how they should do the work. In some quarters, 5S has become 6S, the sixth element being safety (safe). 5S is frequently viewed as an element of a broader construct known as visual control, visual workplace, or visual factory.

This program is designed to provide insight to business drivers that require 5S to maintain a competitive advantage in productivity, costs, and safety. Students will experience the intent and benefit of each of the “S” factors in delivery and execution. Each factor will demonstrate real world examples in both large enterprise and individual workstations. Employee engagement and satisfaction improvements are an additional benefit.

PROGRAM OBJECTIVES

- Understand business drivers to support 5S model for continuous improvement
- Engage in each phase of the 5S model to develop alignment for personal workstation enhancements
- Develop comprehensive plan to implement the 5S program
- Establish an audit process to ensure program compliance and improvement

BENEFITS

- Employees can take direct ownership for area improvements
- Business gains increased productivity, safety and employee engagement
- Establishes a continuous improvement methodology to enhance the culture

PLANNING INFORMATION

- 6 to 8 hours in length for Day 1 workshop content delivery, depending on lunch and breaks
- 6 to 8 hours in length for Day 2 to implement 5S in a predefined work area (Optional)
- Tables, white board, and projector/monitor, lunch should be brought in to maintain the schedule
- The session can be offered virtually as well, due to today's challenges.

WHO SHOULD ATTEND:

- Operations professionals, engineers, Leaders/ Managers
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