

The Impact Dakota LEAN Enterprise Certification Program (LECP) helps businesses achieve higher profitability by building internal capability and capacity to improve **QUALITY, COST, and DELIVERY**. This is the only nationally-certified and recognized program for Lean Certification in the country that provides individuals and companies with a comprehensive and effective roadmap for professional and workforce development that aligns with industry-recognized standards.

COSTS AND ENROLLMENT OPTIONS (select one): The enrollment options include:

- OPEN-SESSION LECP TRAINING** – This option includes participants from multiple companies. Total cost per participant is \$2,145 and includes training manual, required books, and SME’s Bronze Level Examination Fee.
- OPEN-SESSION LECP TRAINING PLUS KAIZEN EVENT OPTION** – Each participating company qualifies for an optional on-site, company-exclusive 2-day kaizen event (improvement project) at the discounted rate of \$2,500 (regularly \$3,200).
- COMPANY-EXCLUSIVE LECP TRAINING** - This option requires 10 or more participants from the same company and qualifies for a complementary 2-day, on-site, company-exclusive kaizen event (improvement project).

The accompanying pages provide the program definitions, proposed dates and suggested target participants. To participate in this Program, the Manufacturer agrees to the following:

1. To pay Impact Dakota the above stated costs per-participant and additional on-site two-day project(s) if applicable.
2. To make best efforts to provide time and other resources so the participants can fully participate in the program.
3. To provide constructive feedback on the program, including participation in a NIST MEP confidential, third-party survey after completion. *See page 3 of this document for more information about the survey.*

We understand the above listed commitments required to participate in the Certificate of Knowledge Lean Enterprise Training & Certification Program, and agree to work with Impact Dakota on the program.

Company Name _____

Authorized Representative (Print Name/Title) _____

Signature _____ **Date:** _____

Attendee(s) (Name/Email): _____

Billing Address: _____

**PLEASE SPECIFY
THE NUMBER OF
ATTENDEES FROM
YOUR
ORGANIZATION:**

Please provide a copy of this completed commitment form to: Darcy Vaughan, Impact Dakota, 1929 North Washington St., Suite M, Bismarck, ND 58501. Email: darcyv@impactdakota.com Phone: 701.354.0979, Fax: 701.354.0991. For information about the LECP training contact Reza Maleki at 701.367.8664, Email: RezaM@ImpactDakota.com.

The Industry Certification Standard: The alliance created and maintained by Society of Manufacturing Engineers, Association for Manufacturing Excellence, and The Shingo Institute brings industry together with this rigorous Lean Certification program to set the standard for Lean practices and principles across the globe.



Impact Dakota’s LECP participants will receive a certification recognizing their completion of the program. The LECP training is designed to prepare the participants for taking the Society of Manufacturing Engineers (SME) Lean Bronze Certification Examination. Those who pass the exam will receive the SME’s Lean Knowledge Certificate.

To achieve full Lean Bronze Certification, in addition to passing the exam, the participant must successfully complete a project portfolio. If you are interested in securing Lean Bronze Certification, Impact Dakota offers training specifically developed to help with better understanding of and meeting the certification requirements.

Lean Certification is an evolutionary journey where your knowledge and experience work together to create a depth of expertise upon which you can keep building. It weaves innovative ways of thinking and doing business with real-world applications and results. Lean Certification not only helps you attain the knowledge, it validates it.

Lean Enterprise Certification Program Training Schedule							
Learning Units and Activities	2020 LECP Calendar – Jamestown Area						
	Mar. 5	Mar. 12	Mar. 19	Mar. 26	Apr. 2	Apr. 9	April 15-16*
	Thursday	Thursday	Thursday	Thursday	Thursday	Thursday	Wednesday Thursday
Principles of Lean (101) Workplace Organization (5S)	Class 8 Hours						
High Performance Teams Standardized Work		Class 8 Hours					
Lean Machines (Quick Changeover & Total Productive Maintenance) Managing Flow			Class 8 Hours				
Cellular Manufacturing Value Stream Mapping				Class 8 Hours			
Root Cause Analysis/ Problem Solving Exam Review and Preparation					Class 8 Hours		
SME Lean Bronze Exam						Exam 3 Hours	
Practical Application: 2-Day Kaizen Event							Project*

*For qualifying participants and companies. Alternative dates possible and can be discussed.

POST LECP TRAINING BENEFITS AND IMPACTS SURVEY

Following the completion of the training, NIST MEP will be sending your company a confidential third-party survey. These questions will help determine the potential benefits and impacts your company can realize by applying the knowledge gained from this training and kaizen event (if applicable). The tables below are tools to help gather information, which will be helpful when completing the survey.

Please note that Impact Dakota staff will be available to assist you in this process.

PROJECT MEASUREMENT CHART

Please provide any measurements that are the target for this project, or are overall targets of performance desired from Lean activities:

Key Measure	How will this training and/or project(s) impact these measures (annualize)?	Current	Target	Can it be Measured?	Measurement System Needed?
Sales (increase / retain)					
Cost Savings - Labor					
Cost Savings - Inventory					
Cost Savings - Materials					
Cost Savings - Other					
Jobs (create / retain)					

Return on Investment Measure	Project Costs	Financial Gain (as a result of project/training)	Return on Investment Ratio (Gain/Cost)
	\$	\$:

RELATED INVESTMENT CHART

Related to this project, what additional investment(s) might your company make? Will you need assistance? If so, would you seek outside expertise? These client investments are considered key performance indicators; which are measured by NIST MEP.

Investment	Estimated Amount	Description	Assistance Needed?
Plant or Equipment	\$		
Employee Skills - Workforce	\$		
Information Systems – Software	\$		
Other Areas	\$		
Total Investment	\$		

— ABOUT THE PRESENTER —



REZA MALEKI has more than 35 years of professional experience which includes serving in four universities in the United States and working as a consultant with diverse manufacturing companies in Minnesota, North and South Dakota, Wisconsin, Michigan, and Kentucky. In addition to

manufacturing, he also has worked with other industries such as health care, distribution and warehousing, insurance, library services, and food processing.

As a Senior Business Advisor at Impact Dakota, the major focus of Reza's activities are on the development and delivery of high value services to client companies. This includes interacting with clients to assist them in assessing and discovering operational needs and solutions, design and delivery of training materials pertaining to target clients, and providing consulting services to clients to foster their continuous improvement activities.

Reza's experience with manufacturing companies also includes serving on the Board

of Directors of an electronics company, working as Director of Allied Manufacturing Center, and Technology Transfer Director. He has been involved in a number of civic and professional organizations and is currently serving as the President of Minn-Dak Manufacturers Association. He uses every opportunity available to visit different companies. Since the start of his professional career, he has made more than 1,100 plant visits to approximately 400 companies.

Reza received his degrees from North Dakota State University; which include a Ph.D. in Engineering, and B.S. and M.S. in Industrial Engineering and Management. He is a registered professional engineer, certified manufacturing manager, academic associate of Avraham Y. Goldratt Institute, and Lean Bronze Certified Practitioner. He has also completed the requirements for and received certification in Lean Leadership. Included in Reza's publications is the book, "Flexible Manufacturing Systems-the Technology and Management" which was published by Prentice-Hall.